

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: June 4,, 2015
Date of Transcription: June 15, 2015
Transcribed by: Rebecca Benitez-Figueroa

1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Jordan at 6:30 pm

MOTION: Commissioner Giberti moved to nominate Malcolm White as Clerk pro-temp.
Commissioner Bronk seconded.

VOTE: 4-0-0 (Unanimous)

2. ROLL CALL

Sewer Commissioners Present: Marilyn J. Jordan
Donna M. Bronk
James R. Giberti
Malcolm R. White

Others present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) May 14, 2015

MOTION: Commissioner Bronk moved that the Meeting Minutes of May 14, 2015 be approved as written. Commissioner Giberti seconded.

VOTE: 4-0-0 (Unanimous)

b) May 21, 2015

MOTION: Commissioner Bronk moved that the Meeting Minutes of May 21, 2015 be approved as written. Commissioner Giberti seconded.

VOTE: 4-0-0 (Unanimous)

4. SEWER BUSINESS

a) CZM (Coastal Zone Management) – 1st Presentation

Present: Marc Drainville and Anastasia Rudenko of GHD Engineering

Mr. Drainville presented a brief background of the presentation previously given to the Board of Selectmen/former Board of Sewer Commissioners. The change in the name from 100 Year Flood to 1 Annual Percent Chance of Flooding to be referenced in the presentation. Also

changes in the FEMA flood elevations and flood elevation expected to continue to change with sea level rise.

Mr. Drainville explained the Grant was awarded through the Coastal Community Resilience Grant Program with a project cost of \$125,000. Seventy five percent of grant funding and 25% of Town's share. The objectives of the project is 1) conduct risk and vulnerability assessment as it relates to coastal flooding and climate changes; 2) recommendation for improvements for pump stations to help them be more resilient to coastal flooding events; and 3) develop an emergency management plan for the infrastructure.

Explanation of the (3) factors to be used in the approach to the project were presented: 1) FEMA flood levels; 2) projected sea level rise and 3) consider freeboard (a safety factor). Also expressed are the concerns of a) inaccessibility of structures; b) destruction of electrical and controls and c) total destruction of building.

Commissioner Jordan inquired as to the Grant's main purpose of providing a risk vulnerability assessment; emergency management plan and recommendations for infrastructure upgrades and how GHD will address these. Brief discussion ensued. The draft to be completed in July with the final to be completed in mid-August.

Ms. Rudenko presented the methodology portion of the presentation; specifically, the risk and vulnerability assessment; proposed infrastructure improvements and emergency management plan. She explained the 4 steps in the risk and vulnerability assessment – determine 1% annual chance of flooding water elevation; determine which pump stations will be damaged and the replacement costs; determine monetary total loss and flood risk. Presentation continued with examples of some of the pump station risk and vulnerability and proposed infrastructure improvements. Brief discussion ensued.

Mr. Drainville stated that there are grants available to help with the costs of infrastructure improvements.

Commissioner Jordan questioned the relationship of Greenseal and GHD. Russ Kleekamp of GHD (formerly of Greenseal) explained that Greenseal wrote the grant for the Town. There are areas that Greenseal provide services that are not provided by GHD and visa versa. Questioned who would write future grants. Mr. Kleekamp responded that the best entity would write the grant application. Final approval as to who would write the grant application would be made by the Sewer Commissioners.

Commissioner Jordan further questioned if the public workshop on the existing conditions analysis report had been held. Mr. Drainville stated that this was done in the 1st presentation to the Board of Selectmen.

Mr. David Janick of CZM reported that the current deadline for a grant closes on June 12, 2015. There may be another grant period next year depending on the State's budget.

Brief discussion between Board members re: the next draft report to include the underground pump stations.

6. SEWER SUPERINTENDENT'S REPORT

1. Meeting with Weston & Sampson, engineers for Bourne Sewer Dept.

Mr. Campinha reported that they are in the process of writing Sewer By-Laws/ Ordinances for the Town of Bourne. They were given copies of our By-laws. They request a meeting with the Board. Questions raised as to who should meet with Bourne as to the role of the Board in regards to the Inter-municipal Agreement. Mr. Campinha suggested that perhaps Town Counsel Rich Bowen meet with the Board for explanation as to the Board's role.

Commissioner Jordan asked the status of the CPower agreement. Mr. Campinha stated that he will verify if the agreement has been forwarded to Town Counsel.

2. Odor Issues

Mr. Campinha reported that the daily housekeeping of washing down and bleaching of tanks relative to odor program has been implemented. Charcoal filters will be added to the Indian Neck, Parkwood and Avenue A pump stations to minimize any emitted odors. Also reported is that the quotes for an atomizer system have been received – prices ranging from \$14,000 to \$24,000. The weather station is up and running properly. The quote includes installing a 300' chain link fence without the chain link and to install the nozzles from the buildings to the top of the fence rails. The installation will be done either in June or July, depending on the budget.

3. Contacts for truck camera and wheel loader.

Mr. Campinha reported that the Agreement for the truck camera has been signed and delivery should be within two weeks. Once received the camera would be used in the Swifts Beach area to look into the conditions of the cracks in the existing pipes. The purchase of the camera was through NJPA (National Joint Powers Alliance), a State bidding national procurement association. We are also saving \$6,000/year for uniform rental.

4. Dumping of oil into sewer system.

Mr. Campinha reported that he met with Mr. Whiteside of DEP and Wareham Health Agent to investigate a complaint that a business was dumping oil into the sewer system. As a result of the inspection, no one was observed dumping oil. As a preventative measure, the 6 inch will be capped and locked with one key given to the Board of Health and another key to kept at the treatment plant should there be a blockage that would require a cleanout. The property owner agrees and gave permission for us to this.

Items for future discussion/research

- Industrial pre-treatment
- Swifts Beach
- Grancius presentation on 6/18/15 re: website creation – a government website creator.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Commissioner Jordan stated her disappointment with the presentation by Tighe & Bond on the hybrid system which presented incorrect figures and did not incorporate the information provided to Mr. Schrader by GHD. The information reported in the newspapers was incorrect and was a disservice to the Board. Discussion continued.

b) Policy adopted by Board of Sewer Commissioners on May 14, 2015 meeting to be signed by the Board

c) Chairman Jordan stated that she will continue to make contact with Town Treasurer in writing for the Board to be kept informed of all development regarding 18 Fifteenth Avenue land court case. In conjunction, she will also contact Town Counsel for his legal interpretation of betterment taxes per M.G.L. Chap. 60, Sec. 43.

8. NEW BUSINESS

a) Chairman Jordan stated that the Finance Director, Mr. Foster, needs to develop an agreement between the Water Pollution Control Facility and the Town regarding the formula for calculating the indirect costs charged to the WPCF Enterprise Fund. This Agreement needs to in place by September 1, 2015 in order for the Board to consider for setting the user rates and the FY17 Budget.

9. NEXT MEETING DATE AND TIME

The next meeting scheduled for June 11, 2015 at 6:30 p.m. - Presentation of proposal by Greenseal re: Swifts Beach Inflow & Infiltration

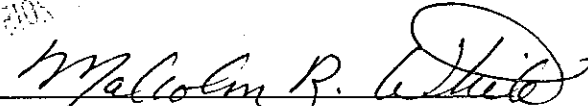
10. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Giberti seconded.
VOTE: 4-0-0 (Unanimous)

Respectfully submitted

Rebecca Benítez-Figueroa

Department Assistant

Attest: 
Malcolm R. White, Clerk pro-temp
BOARD OF SEWER COMMISSIONERS

Date Signed: 6/18/15
Date sent to the Town Clerk: 6/22/15

A TRUE COPY
ATTEST


TOWN CLERK